



Voicemail Instructions

To access your Voicemail call: 256-723-6614

Simple – Convenient – Reliable. This is the message with NHTC's voicemail system. You can easily set-up your mail box with convenient greeting options including your own personalized password and start receiving calls within minutes.

Main Menu:

- 2** Press 2: To send a message.
- 3** Press 3: To work with greeting.
- 4** Press 4: To change settings.
- 6** Press 6: To retrieve a deleted message.
- 7** Press 7: To exit and login as another subscriber.
- 0** Press 0: For more helpful tips.

Press *: To exit the voicemail system.

To Change or Record Your Greeting:

- 1** Press 1: Set up personal greeting.
- 3** Press 3: To select a system generated greeting or change the name on the greeting.
- 5** Press 5: To work with the greeting callers hear when your line is busy.

To Change Your Mailbox Settings:

- 1** Press 1: To work with group list.
- 2** Press 2: For hands free and time saver options.

- 3** Press 3: For security options. (you can change or remove your PIN here. Your password will be a default code of "1234" until you change it.)
- 5** Press 5: For notification options.
- 6** Press 6: For additional settings.
- 9** Press 9: For live message screening settings.

Listen to Messages:

- 1** Press 1: Play or re-play message.
- 2** Press 2: Save message and go to next.
- 3** Press 3: Delete message and go to next.
- 4** Press 4: To reply to message.
- 5** Press 5: To copy message.
- #** Press #: To save message as new.